



AUSTRALIAN OPHTHALMIC NURSES ASSOCIATION.

ABN: 64 024 689 678

ANNUAL GENERAL MEETING - virtual

Zoom dial in details to be provided

AGENDA

DATE: Tuesday 26th September 2023.

TIME: 19:00

CHAIR: MINUTES:

Attendance:

- a. Attendees:
- b. Via Proxy:
- c. Apologies:
- d. Total:

1. Previous Minutes: MOVED by: SECONDED by: CARRIED

2. Business arising – vote required:

a. Constitutional Changes (see Appendix A):

- i. Section 13: Change the 'Composition and Membership of Committee' for clarity and flexibility as the association grows and changes.
- ii. Section 39: Change the 'Financial Year' from March 1st – February 28th, to July 1st – June 30th, to bring the association in line with the traditional financial year.

b. Increase membership fee:

- i. Full, from: \$70 to \$85
- ii. Associate, from \$65 to \$75

3. Business administration items, no vote required, notification for minuting purposes only:

a. New Life Member: Cheryl Moore.

b. Streamlining activities:

- i. Membership online system will be upgraded
- ii. Exploring the move to automated anniversary renewal dates
- iii. Reducing Exec/Committee meetings from 6 per year to 4 per year
- iv. Outsourcing some Exec/Committee activities
- v. Amalgamating bank accounts
- vi. Examining taxable/non-profit status
- vii. Continuing the national amalgamation conversation

4. Annual Report



5. Membership Report
6. Treasurer's Report
7. Election of Office Bearers
 - a. Current office bearers stood down
 - b. Calls for nominations
 - c. New committee formed
8. Committee Items
9. Next Annual General Meeting will be held within six months from the end of the new financial year end date of June 30th 2024.

END

APPENDIX A: CONSTITUTIONAL CHANGES

13. COMPOSITION AND MEMBERSHIP OF COMMITTEE

Change it:

From:

The committee is to consist of:

- (a) The office-bearers of the association, and
- (b) At least 3 ordinary committee members,

Each of whom is to be elected at the annual general meeting of the association under clause 15.

Note. Section 28 of the Act contains further requirements concerning eligibility for membership and composition of the committee.

The total number of committee members is a minimum of 3.

The office-bearers of the association are as follows:

- Chair (termed as President),
- Vice-president,
- Treasurer,
- Secretary.
- Committee members

A committee member may hold up to 2 offices

There is no maximum number of consecutive terms for which a committee member may hold office.

Each member of the committee is, subject to this constitution, to hold office until immediately before the election of committee members at the annual general meeting next following the date of the member's election, and is eligible for re-election.



Additional committee members, above the minimum 3 may be added to the Committee to meet the growth, administrative and project activities of the association (e.g. Vice-President, Media, and Education Managers)

To:

The Committee is to consist of:

- (a) The Core office-bearers of the association:
 - a. chair (termed president)
 - b. treasurer
 - c. secretary

Each of whom is to be elected at the annual general meeting of the association under clause 15.

Note. Section 28 of the Act contains further requirements concerning eligibility for membership and composition of the committee.

The core office-bearers may be joined by other committee members, elected at the annual general meeting of the association under clause 15.

Other committee member positions and duties may be determined at each annual general meeting, to reflect the commitment levels of the voluntary nominating members, and the growth, administrative, project activity and direction of the association at that point in time (e.g. vice-president, media representative, state representative, education manager, general committee member and so on).

A committee member may hold up to 2 offices at a time.

There is no maximum number of consecutive terms for which a committee member may hold office.

Each member of the Committee is subject to this constitution, to hold office until immediately before the election of committee members at the annual general meeting next following the date of the member's election and is eligible for re-election.

39 FINANCIAL YEAR

Change it

from:

The financial year of the association is each period of 12 months after the expiration of the previous financial year of the association, commencing on 1st March and ending on the following February.

To:

The financial year of the association is a period of 12 months, commencing 1st July and ending on June 30th.